

**MATHEMATICS INSTRUCTOR  
MILL A SCHOOL DISTRICT #31  
1142 Jessup Road, Cook, WA 98605  
509.538.2522  
brogers@millaschool.org**

Mill A School District #31 seeks a highly qualified full-time Mathematics Instructor at its Pacific Crest Innovation Academy in Cook, Washington who values relationships in the learning experience, is excited to rethink high school, and sets high expectations for themselves and their students. Instructors serve as learning facilitators and role models as they apply multiple teaching methods to individual and classroom instruction based on the subject matter and student's needs. In addition to classroom and collaborative instruction, instructors coordinate individual, self-directed, experiential, project-based, external and alternative learning opportunities in a dynamic, adaptive learning model.

**DUTIES**

**Planning**

- Establish course curriculum, goals and objectives consistent with applicable high school requirements.
- Collaborate with designated partner college mentor to review College in the High School course syllabi, grading criteria, and student learning objectives to ensure that classes meet applicable college standards.
- Coordinate College in the High School curriculum and textbooks with partner college faculty.

**Instruction**

- Instruct classes in subject(s) of expertise, including but not limited to related classes and labs in the Pacific Crest Innovation Academy course catalog.
- Implement, in a positive and supportive manner, college and/or district (as applicable) policies and regulations regarding student performance, behavior, entrance assessment, and course prerequisites.
- Design and coordinate extracurricular, co-curricular, individual, self-directed, experiential, project-based, external and alternative learning opportunities based on students' goals and program resources.

**Assessment**

- Administer exams and participate in class, program and district assessment activities.
- Apply partner college grading policies to College in the High School classes.
- Evaluate and record student performance and progress and report to parents or guardians and school counselor.
- Collect and interpret qualitative and quantitative course data and provide reports for administrative purposes.

**Tutoring and Mentoring**

- Tutor and mentor individual students.
- Supervise independent and virtual learning activities.
- Work closely with partner college faculty to obtain and maintain College in the High School accreditation for applicable courses.
- Comply with all applicable high school and College in the High School requirements.

### **Professional Development and Innovation**

- Participate in orientation and training that includes course curriculum, assessment criteria, course philosophy, and administrative requirements for College in the High School courses.
- Attend in-service training and continue professional growth through study and experimentation to remain current in methods and techniques for instruction.
- Collaborate with superintendent and faculty to maintain a dynamic, innovative program and improve learning model using latest tools and data.

### **ADDITIONAL INFORMATION**

In addition to the responsibilities above, you will be required to:

- Be available to work the duration of the school year;
- Be available before and after the school year for planning and reporting;
- Deal with a wide range of student achievement, aptitude and behavior;
- Remain flexible and positive as you seek to meet student needs;
- Prioritize competing demands;
- Model appropriate behavior for student safety and conduct;
- Complete other duties and fulfill responsibilities as assigned from time to time.

### **MINIMUM QUALIFICATIONS**

- Master's degree in Mathematics.
- 5 years of relevant secondary and/or postsecondary teaching experience.
- Must hold valid Washington Residency Teacher Certificate or qualify for Conditional or Transitional Teacher Certificate.
- Demonstrated excellent interpersonal and communication skills.
- Demonstrated proficiency with Microsoft Office products, email and internet applications

Send resumes to: Bob Rogers at [brogers@millaschool.org](mailto:brogers@millaschool.org), or Mill A School District, 1142 Jessup Road, Cook, WA 98605, 509-538-2522